



吉隆坡廣東義山

THE ASSOCIATION OF KWONG TONG CEMETERY MANAGEMENT KUALA LUMPUR

(A) 廣義大廈禮堂租用表格

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Wisma KTC Banquet Hall Application Forms

列號 No.	地點 Venue	面積 Area (Ft Square)	容納人數 Capacity	價格 Rental Price (RM)	請 打 勾 (√) Please (√)
1	禮堂一 Banquet Hall 1	7,351		RM7,000.00	
2	禮堂二 Banquet Hall 2	10,963		RM11,000.00	
3	禮堂三 Banquet Hall 3	7,309		RM7,000.00	

*租用禮堂另外收費事項：清潔費, 音響燈光操控人員費用和租用餐桌及椅子費用。

We charged separately for AV Controller, Hall Cleaning Fee and rental for Banquet Chairs & Banquet Tables.

*租用禮堂征收 RM3,000.00 廚房清潔抵押金（押金可退還）只收銀行匯票。

We collect Kitchen Cleaning Deposit RM3,000.00 by Bank Draf ONLY (Refundable).

*禮堂租金, 禮堂清潔費, 禮堂廚房清潔抵押金以及音響燈光操控人員費需在活動舉辦前 14 天悉數付清。
Banquet Hall Rental, Kitchen Cleaning Deposit, Hall Cleaning and AV Controller Fee must be fully paid 14 Days before the event.

*所有禮堂租金必需直接匯入吉隆坡廣東義山銀行戶頭

Banquet Hall Rental must On line bank into Account of

THE ASSOCIATION OF KWONG TONG CEMETERY MANAGEMENT KUALA LUMPUR
United Overseas Bank (UOB Bank) 2563 006 562

(B) 申請單位資料

Applicant

姓名 Name (中文) (English)	
機構名稱 Name Of Organization	
地址 Address	
電話 Telephone	
電郵 E-mail	

(C) 活動詳情**Details of Event's**

活動名稱 Name of Event's	
人數 Number of Persons	
日期 Date	
時間 Time	開始 Start: 結束 Finish:
活動性質/內容 Purpose of Event	
申請單位簽名和蓋章 Signature / Chop	

(D) 租用項目 (礼堂而已) For Banquet Hall Only**Rental Item**

列號 No.	可租用设施 Rental Item	請打勾 (✓) Please (✓)	數量 Number
1	演讲台 Platform (1 張)		
2	椅子 Chairs (2,000 張)		
3	10 人桌 Table for 10 pix (5 尺 Feet) (200 張)		
4	16 人桌 Table for 16 pix (12 尺 Feet) (5 張)		
5	麥克風 Mic		
6	LED 螢幕		
7	签到桌 Registration Table		

備注: REMARKS:

在未填妥申請表格和付費前，請詳細閱讀和遵守吉隆坡廣東義山董事會擬定和設立條規。謝謝。
Please refer to Terms and Condition set by The Association of Kwong Tong Cemetery Kuala Lumpur (KTC) before proceed to fill up this application forms and made payments. Thank you.
我（們）已經閱讀和明白吉隆坡廣東義山董事會擬定的一切條規并且遵守。We hereby agreed to comply with the Terms and Condition set by The Association of Kwong Tong Cemetery Kuala Lumpur.

如果有任何疑問，可致電 03-2141 0838 或電郵 info@ktc.org.my。

If you have any inquiries, please call 03-2141 0838 or email info@ktc.org.my.

(E) 辦公室使用 Office Used Only

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